

PSDC Students' Council
First Students' Council Committee Meeting Year 2025-2026

Date: 14th August 2025

Time: 10:00 AM

Venue: PSDC Students' Council Room at PSDC Library

Time: 10:00 a.m. – 12:00 p.m.

Presents: Won Wan Qi Chloe (President), Theviiniesh A/L Shiva Kumar (SOE Vice President), Chuah Yi Jia (Secretary), Nurina Binti Ibrahim Ghany (Vice Secretary), Lim Ying Yu (Treasurer), Quah Yi Qian (Head of Media), Fong Zhan Boon (Media), Chuan Jing Xuan (Head of Facilities and Events), Prabu A/L Manikavasagam (Facilities and Events), Loh Wei Sheng, Dr. Koh Chong Lin (Teacher advisor SOE), Mr. Muhammad Azril bin Azami (Teacher advisor AE), Miss. Nurhanisah Binti Aminudin (Teacher advisor SOE), Mr. Muhammad Ikram Bin Abdul Razak (Teacher advisor AE), Dr. Tan Shin Yee

Absent with Apologies: Kenneth Low Ze (AE Vice President), Kok Choon Kooi (Media), Nicholas Yeoh Zi Feng (Facilities and Events), Tang Jin Qian (Vice Treasurer)

1.0 Whole Year Activities Planning

The committee discussed the overall plan for activities scheduled from August 2025 to June 2026. The following activities will be carried out:

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| 1.1 The club's Instagram account will be used to promote student activities and raise public awareness. The Media Team will ensure that content is updated regularly, including event highlights and student engagement initiatives. | Head of Media,
Media Team |
| 1.2 A beach cleaning activity will be organized in September 2025 in collaboration with The Centre for Marine and Coastal Studies (CEMACS), USM Penang. The Head of Facilities and Events will coordinate this activity with support from Dr. Tan. | Head of Facilities,
Facilities Team,
Dr. Tan (SOE) |
| 1.3 A Merdeka Day celebration will be held in 24 September 2025, combined with Malaysia Day, to promote unity and patriotism. | All Committee,
Students of PSDC |

1.4	A visit to TechDome is planned for December 2025. Participation will be limited to 50 students. A survey will be circulated to gauge interest. Priority will be given on a first-come, first-served basis once the survey is open.	Head of Facilities, Facilities Team, Loh WS
2.0	Treasurer's Report	
2.1	As of August, the remaining balance is RM3815.11, which is expected to cover activities and events until December.	Treasurer
2.2	Members were reminded to submit all funding requests in advance to ensure transparency and accountability.	All Committee
3.0	Cocurricular Activities	
	The Students' Council will organize various sports activities to encourage students to stay active beyond academics and foster a healthy, balanced lifestyle.	
3.1	Confirmation is needed from Dr. Tan regarding the availability of facilities. The Facilities and Events Committee will secure a suitable venue and prepare a list of equipment required for purchase.	Head of Facilities, Facilities Team, Dr. Tan
3.2	Training fees were discussed, with a proposed range of RM20–RM40 per student, depending on the number of participants. The committee agreed to prioritize affordability while ensuring sufficient funds for the instructor and necessary equipment.	Head of Facilities, Facilities Team, Dr. Tan
4.0	Draft Constitution	
4.1	A draft version of the club's Constitution was presented for initial review. Members were encouraged to provide comments and suggestions before finalization. The Constitution outlines the roles and responsibilities of the council to ensure effective governance and smooth operations.	All Committee
5.0	Logo Design	
5.1	As PSDC Academy transitions to Futuretech Academy, the Students Council will be renamed to Futuretech Academy Students Council. The existing Students Council logo, which includes the PSDC name, will be replaced with a new logo reflecting the Futuretech Academy branding. Members are encouraged to submit logo designs via the designated Google Form.	All Committee
6.0	Student Space SPARC Rebranding Initiative	
6.1	As requested by PSDC management, a survey will be conducted to allow students to propose and vote on a new name for the SPARC Room. The Students Council will be responsible for promoting the survey and encouraging student participation to ensure broad and representative	All Committee

	feedback.	
6.2	A dialogue session between the Students Council and PSDC management will be held on 21 August 2025, with the PSDC CEO in attendance. The purpose of the meeting is to discuss the results of the SPARC Room naming survey and to present student feedback. Additionally, council members will propose ideas to improve campus facilities, including enhancements to study areas, connectivity, and recreational spaces.	All Committee
7.0	Any Other Matters	
7.1	Basketball Club: A proposal to establish a Basketball Club was made. The committee noted that a coach would be required, and potential candidates will be identified. A detailed plan and budget will be drafted for further discussion.	Head of Facilities, Facilities Team
7.2	Chess Club: A similar suggestion to form a Chess Club was put forward. The council emphasized the need to survey student interest and identify a suitable coach or advisor.	Head of Facilities, Facilities Team

There being no other matters arising, the meeting was adjourned at 11:30 AM.

Recording Secretary

President

Advisor

Chuah Yi Jia

Won Wanqi, Chloe

Dr. Koh Chong Lin