



**FUTURETECH ACADEMY  
STUDENTS' COUNCIL**

## **FTA Students' Council 2<sup>nd</sup> Online Meeting**

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**Date:** 9<sup>th</sup> October 2025

**Time:** 9:00 PM – 11:00 PM

**Venue:** Microsoft Teams

**Time:** 9:10 p.m. – 11:00 p.m.

**Presents:** Won Wan Qi Chloe (President), Theviiniesh A/L Shiva Kumar (SOE Vice President), Chuah Yi Jia (Secretary), Nurina Binti Ibrahim Ghany (Vice Secretary), Lim Ying Yu (Treasurer), Tang Jin Qian (Vice Treasurer), Chuan Jing Xuan (Head of Facilities and Events), Loh Wei Sheng (Deputy Head of Facility & Event), Nicholas Yeoh Zi Feng (Facilities and Events), Quah Yi Qian (Head of Media), Fong Zhan Boon (Media)

**Absent with Apologies:** Kenneth Low Ze (AE Vice President), Prabu A/L Manikavasagam (Facilities and Events)

**1. Co-curricular Activities: Ping Pong and Karate**

1.1. The committee discussed and confirmed the booking of Room 2203 for Ping Pong and Karate activities every Wednesday from 5:00 PM to 6:00 PM. Ms. Venus has been contacted regarding the room availability, and confirmation is pending. It was agreed that the table and equipment should be cleared before each session to ensure smooth activity flow.

1.2. Dr. Tan requested the purchase of new ping pong equipment to replace the existing worn-out items. The Facilities Team will be in charge of reviewing the current inventory and handling the procurement process.

1.3. The committee agreed to promote the Karate and Ping Pong activities to increase student participation. Promotion will be conducted class

Secretary

Facilities Team



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<p>by class to ensure better outreach among students. A poster containing event details will be designed and posted on the official Instagram page and other relevant platforms. The Media Team will be responsible for preparing and publishing the promotional materials.</p>	<p>Media Team Facilities Team</p>
<p>2. Deepavali Event</p> <p>2.1. Event Details Date: Wednesday, October 22nd Time: 9:00 AM – 12:00 PM Place/Venue: Ombak</p> <p>2.2. Food Menu The following menu was confirmed (70 pax): Nasi Kuning Vegetable Lamb Curry Curry Chicken Muruku Curry Puff Acar (Pickled Vegetables)</p> <p>2.3. Activity/Decoration: Paper Diya: Confirmed as a crafting session activity for attendees.</p> <p>2.4. Event Budget: The total allocated budget for the Deepavali event was approved at RM300. The Treasurer is responsible for compiling the post-event financial report.</p> <p>2.5. Promotion &amp; Attendance</p> <p>All Indian students and staff are invited to attend. The Media Team is responsible for creating and distributing the promotional poster.</p>	<p>Vice SOE President</p> <p>Treasurer Team</p> <p>Media Team</p>
<p>3.0 Talent Night</p> <p>3.1. Event Details Date: Wednesday, December 11th Time: 6:00 PM – 10:00 PM Estimated Attendance: 200 people Ticket Price Range: RM20 – RM50</p>	



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<p>3.2. Responsibilities / Action Items The following tasks were assigned:</p> <ul style="list-style-type: none"> <li>• Event Proposal: Chloe (President) to prepare the final proposal.</li> <li>• Promotional Poster: Media Team to design and distribute the poster.</li> <li>• Facilities Team to find suitable facilities and obtain the food quotation.</li> </ul>	<p>President Media Team Facilities Team</p>
<p>4.0 TechDome Penang Educational Visit</p>	
<p>4.1. Event Details</p>	
<p>Date: Tuesday, December 10th</p>	
<p>Time: 10:00 AM – 2:00 PM</p>	
<p>4.2. Documentation Responsibilities (Action Items)</p>	
<p>Mr. Loh (Head of Department) will be invited to attend and provide certificates. The Secretary is responsible for:</p>	
<ul style="list-style-type: none"> <li>• Getting Mr. Loh's signature on all certificates</li> <li>• Handle the booking of carpark space for the bus</li> </ul>	
<p>Event Proposal: Chloe (President) to prepare the final proposal and</p>	
<p>send it to Mr. Loh once completed.</p>	
<p>Media Team to design and distribute the poster.</p>	
	<p>President Media Team</p>

There being no other matters arising, the meeting was adjourned at 11:00 PM.

Recording Secretary

President

Advisor

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Chuah Yi Jia

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Won Wanqi Chloe

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Dr. Koh Chong Lin